

Constitution and Bylaws of the Metro District of the Nebraska State  
Education Association

**Article I – Name**

**Section 1. Name**

This Association shall be known as the Metro District of the Nebraska State Education Association.

**Section 2. Metro District Membership**

This district shall consist of Douglas and Sarpy County public school districts, Educational Service Unit #3, the Omaha Administrators Education Association, and the Douglas County Youth Center.

**Article II – Purpose**

The purpose of the Association shall be to promote the educational interests and welfare of its members within the district. The acts of the Association shall not organize, operate or engage in any business for profit.

**Article III – Membership**

**Section 1. Membership boundaries**

Any NSEA/NEA member within the boundaries of the Metro District shall be a member of the Metro District. There shall be three (3) classes of membership: Active, Student, and Retired.

**Section 2. Voting eligibility**

Active members are eligible to vote as provided in these bylaws, and to hold elected or appointed office.

**Section 3. Ex-Officio Members**

A single board member is appointed as an ex-officio member of the Metro Board from each of the following organizations: SEAN, EMAC, ESP, and NSEA Retired, by virtue of election within their respective membership groups.

**Section 4. Membership Year**

The membership and Association year shall coincide with that of the Nebraska State Education Association.

**Section 5. Conditions of Membership**

Adherence to the NEA Code of Ethics adopted by the Association shall be a condition of membership.

## **Article IV – Metro District Board of Directors**

### **Section 1. Board Positions**

a. The Metro District Board of Directors shall consist of the officers (President, Vice President, Secretary and Treasurer), the NSEA Directors representing Metro District and 10 at large members elected by sub-district. The Board of Directors shall also include one ex-officio position for each of the following groups: NSEA-Retired (NSEA-R), Education Support Professionals (ESP), Student Education Association (SEAN) and the Ethnic Minority Affairs Committee (EMAC).

b. All members of the District Board of Directors shall have voting rights in all actions of the Board. Ex-Officio members shall represent their respective membership category. Ex-officio members are full members of the board except that they shall not vote on actions of the board.

### **Section 2. Terms and Duties of the Officers**

a. The President shall be elected in Year B. The President shall hold office for a term of three years. The president shall be eligible for re-election for one consecutive term. Election to a term as President constitutes election to a three-year term as an ex-officio member of the NSEA Board of Directors and as a delegate to the NSEA Delegate Assembly. The President shall be chairman of the Board of Directors, preside over all meetings of the District Association, and perform such duties that involve this office. The term of office shall commence on August 1.

b. The Vice-President shall be elected in Year C. The Vice-President shall hold office for a term of three years. The Vice-President shall be eligible for re-election to one consecutive term. Election to a term as Vice-President constitutes election to a three-year term as delegate to the NSEA Delegate Assembly. It shall be the duty of the Vice-President to assist the President in all ways possible, and to serve as President when that individual is unable to serve. The term of office shall commence on August 1.

c. The Secretary shall be elected in Year A. The Secretary shall hold office for a term of three years. It is the duty of the Secretary to keep an accurate record of the proceedings of the Association and to furnish a copy of the same to the State Association. The term of office shall commence on August 1.

d. The Treasurer shall be elected in Year A. The Treasurer shall hold office for a term of three years. It shall be the duty of the Treasurer to receive and receipt all fees, to pay out of the fund only upon order of the Board of Directors, and to make an annual report which shall be audited and published by the Board of Directors. The term of office shall commence on August 1.

e. The NSEA Board members representing Metro District shall be elected at large.

It shall be the duty of the members of the Board of Directors of the NSEA to represent the district on the state level, to communicate the business of the Board to the officers and members, and to assist the President of the district in all ways possible.

f. The at-large members of the Metro District Board shall be elected for the district board on alternate years; Subdistricts 1, 4, 7, and 10 in Year A, Subdistricts 2, 5, and 8 in Year B, and Subdistricts 3, 6, and 9 in Year C.

The at large members shall be elected by their respective sub-districts for a three-year term. Members at-large shall be eligible for re-election to one consecutive term. The term of office shall commence on August 1.

g. The subdistricts shall be as follows:

- Subdistricts 1-4: Omaha
- Subdistricts 5-6: Millard
- Subdistrict 7: Papillion-LaVista
- Subdistrict 8: Bellevue
- Subdistrict 9: Westside and Ralston
- Subdistrict 10: Bennington, DC West, Douglas County Youth Center, Educational Service Unit #3, Elkhorn, Gretna, Omaha Administrators Education Association, South Sarpy 46.

### **Section 3. Vacancies**

a. In the event of a vacancy in the office of President, the Vice-President shall become the President and shall assume the duties and authority of the office for the remainder of the term.

b. If a vacancy in the office of Vice-President, Secretary or Treasurer, occurs, a successor shall be nominated from within the Metro District Board. If there is no internal candidate, local presidents shall be notified of the opening and nominations will be accepted from the Metro District membership. The interested candidates shall be invited to speak to the Metro District Board prior to the election. The successor will be elected by the Metro District Board to serve the remainder of the term.

c. In the event of a vacancy of a Metro District Board of Director at large member, the local president(s) from the respective local shall be notified of the opening and nominations will be accepted prior to a determined deadline. The candidates shall be invited to speak to the Metro District Board prior to the election. The

successor will be elected by the Metro District Board to serve the remainder of the term.

d. In the event of a vacancy in the NSEA Board of Directors, local presidents shall be notified of the opening and nominations will be accepted from the Metro membership prior to a determined deadline. The interested candidates shall be invited to speak to the Metro District Board prior to the election. The successor will be elected by the Metro District Board to serve the remainder of the term.

e. In the event of two unexcused absences of any Metro District Board member during one association year, the President will make a personal contact with the Metro District Board Member. The position of any director shall be declared vacant immediately after the third absence (from a regularly scheduled Metro district meeting) unless prior notice for absences has been given to any Metro District Officer. A successor shall be elected following the vacancy procedures outlined in these bylaws.

## **Article V – Committees**

Committees may be created at the discretion of the Board of Directors. The President shall appoint chairpersons for each committee. Any member of the Metro District may serve as a committee member.

## **Article VI – Elections**

### **Section 1. Filing**

- a. Each candidate for election shall file with the NSEA by the deadline specified in the NSEA Voice.
- b. Each candidate shall be an active member of the Association at the time of nomination.
- c. No person can be a candidate for election to more than one office on the Metro Board.

### **Section 2. Representation**

- a. NSEA Board members will be elected at large from Metro District.
- b. Metro District Board Members at large will be elected by the members of their respective sub-districts.

c. The President, Vice President, Secretary and Treasurer of Metro District will be elected at large from Metro District.

## **Article VII – Meetings**

### **Section 1. Calling meetings**

The time and place of all regularly scheduled meetings shall be determined by the District Board of Directors. At the discretion of the President, a vote may be taken by phone or email between regularly scheduled meetings.

### **Section 2. Quorum**

Ten voting members of the Metro District Board of Directors, including the President and/or Vice President, shall constitute a quorum.

## **Article VIII – Amendments**

Proposed amendments to the Constitution and Bylaws must be submitted to the Metro District Board of Directors for inclusion on the ballot. These bylaws may be amended by a majority vote at the time of the annual election, or by special election, provided that such proposed amendment(s) is/are published 30 days prior to the election. A majority of the votes cast shall determine passage of an amendment.

## **Article IX -- Constitutional Provisions**

### **Section 1. Consistency with NEA and NSEA**

All general provisions of the Constitution and bylaws of the National Education Association and the Nebraska State Education Association are hereby accepted and incorporated as part of the bylaws. Whenever these bylaws conflict with those of the NEA or NSEA, those of the two organizations shall prevail.

### **Section 2. Compliance Voting**

If adoptions to the NSEA Bylaws place the Metro District Bylaws in noncompliance, then the Metro District Board shall amend its bylaws by a majority vote of the Board.

## **Article X -- Parliamentary Authority**

Robert's Rules of Order, Newly Revised, shall be the authority for all matters of procedures not covered by the Association's bylaws.

**Revised April 2018.**